

**IACRN Research Committee Minutes**

**October 12, 2016**

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| Cheryl Fisher - Chair | Joy Bailey | Kathy Grinke | Penny Jester |
| Catherine Griffith - Facilitator | Georgie Cusack | Carolynn Jones | Rosemary Keller |
| Shaunagh Browning |  |  |  |

Presiding: Cheryl Fisher: Chair; meeting called to order 3:36 PM

1. Announcements:
	1. 8th Annual Conference Countdown – 12 days away!
2. Review of September 14, 2016 minutes: Minutes approved as written

1. Subcommittee Updates
	1. Deviations Study: Penny and Carolynn
		1. Study is finished: study exploring differences in deviation rates reported among study staff.
		2. Informed consent; endpoints; eligibility; adverse events
		3. NIAID (Nat’l Institute of Allergy & Infectious Disease) is the coordinating center (access to monitoring reports).
			1. Sites
				1. 13 total sites: 7 sites with RN coordinators
				2. 6 sites with non RN Coordinators.
				3. Did not use sites with mixed personnel. Too challenging to determine which role created the deviation.
			2. Methods:
				1. 101 total deviations were examined.
				2. Used Chi Square: RN vs Non RN rates of reporting deviations
				3. 3 out of 4 showed significant differences in favor of RN. IC p<0.01; Adverse events p<0.03; Overall p < 0.001
			3. Consulting with Statistician: verify tests used for data analysis.
	2. Workforce – Cheryl
		1. Follow-up with ISRC reviewer (Allyson Ross) who has experience with large data sets.
		2. Questions: What is the N? How are we going to collect the sample?
		3. Suggestions:
			1. First survey use IACRN membership list to start; compile list of Research Centers
			2. Second email: sent to IACRN members who will be asked to forward to non members. This one will be tagged so responses can be tracked. This will provide a mechanism to separate out IACRN characteristics from non-members.
			3. 25% return - considered good percentage return rate.
			4. Pilot the survey with 10 people.
			5. Keep official survey open for 3 weeks.
			6. Look at sample of survey and standard language from study on Nurse Coaching.
2. Preconference: Nominal Group: Carolynn, Cheryl, Catherine
	1. 32 people registered.
	2. Attendee information will be sent out to include mission, vision, strategic plan; research question and CDC information on Nominal Group Technique.
	3. Facilitator information: Need 5 table facilitators.
		1. Script; sequence of activities; facilitator job description.
	4. Discussion about how the session will be sequenced.
3. Adjourned at 16:40.

Submitted,

Catherine A. Griffith, PhD, RN, Research Committee Facilitator